



## Lifeguard Reservation Form

### CONDITIONS OF FUNCTION

1. The **Host** is responsible for following the Group Use Policy (found below).
2. The **Host** must submit signed *Lifeguard Reservation Form* with Fee to DRD Pools **7 days** prior to the function.
3. The lifeguard to guest ratio is determined by DRD.
4. The refund policy for inclement weather will be a refund of the Total Fee less \$50.
5. Cancellation must be made 3 hours prior to the function.
6. Alcoholic beverages are strictly prohibited.

### GROUP USE POLICY

1. The **Host** should arrive 10 minutes prior to the event to discuss the *Group Use Policy* with the manager on duty.
2. The **Host** is given a copy of the pool rules. The **Host** must read the pool rules to the group prior to entering the water. This also applies to late arrivals.
3. The **Host** is responsible for presenting all non-swimmers to the manager for identification. The non-swimmers will not be allowed in the water unless they are accompanied in the water by a parent or guardian. Enforcement of this policy is the responsibility of the **Host**.
4. If the **Host** requests assistance in assessing an individual's swimming ability, the pool manager along with the **Host** will conduct a swimmer assessment. The **Host** will maintain a swimmer assessment log.
5. The **Host** is responsible for assigning a dedicated parent/guardian watcher who will sit pool side in a straight back chair to monitor the group while they are in the water. There shall be 1 parent/guardian watcher for each 15 children. This does not eliminate the need to comply with #3 of the Group Use Policy. A Non-swimmer must be accompanied in the water by a parent or guardian at all times.
6. The **Host** is responsible for cleaning up the area where the group consumed food and beverages.
7. The **Host** must ensure that their group leaves the pool area at the end of their event.

### HOST'S SIGNATURE

I, The Host of the function outlined herein, agree to follow the Conditions of Function and Group Use Policy stated above:

Signature \_\_\_\_\_ Date \_\_\_\_\_

### FUNCTION DETAILS

Location of Function \_\_\_\_\_

Function Host \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Date of Party \_\_\_\_\_ Time of Party from \_\_\_\_\_ to \_\_\_\_\_

# of guests \_\_\_\_\_ # of guests who will swim \_\_\_\_\_

### APPROVAL

Function was approved by \_\_\_\_\_ Phone # \_\_\_\_\_

### FEE

DRD Administrative Fee

\$100.00

Lifeguard Fee (# of lifeguards) \_\_\_\_\_ x \$25.00/hr x \_\_\_\_\_ (# of hours)

+

**Total Fee**

=

**\*Note: The \$100 fee will not be charged for community events or events that take place during regular pool hours.**