

# Bay Ridge Special Tax Meeting

January 26, 2021

# Why Are We Here Tonight?

- Anne Arundel County Requires that each Civic Association Board of Directors:
  - Mail “Notice” of its Special Taxes Proposal for County FY22 (the July 1, 2021 to June 30, 2022 period) to all property Owners by the end of each December (using County-supplied list of property addresses);
  - Follow any Bylaws of the Civic Association; and
  - Submit its Special Tax Proposal for FY22 to the County by Jan 31, 2021.
- BRCA Bylaws, Article 5, Section 13 States:

“The Board of Directors shall not change the property tax rates of the community without calling a **special meeting** of the community members with not less than 21 days prior notice to all property owners”

# We Have Two Special Taxing Districts

## “Special Community Benefit District” (SCBD)

- “Flat” or “Level” Tax Rate
  - Each Property Pays Same Dollar Amount
  - FY21: \$669.34/HH; FY22: \$686.84/HH
- Pays For:
  - Special County Police Officer
  - Big Woods Bank Loan, Debt Service
- Could Also Pay For
  - “Maintenance, and improvement of real property or any interest in real property necessary to accomplish community-wide projects”

## “Shore Erosion Control District” (SECD)

- “Assessment-Proportional” Tax Rate
  - Proportion to the State-determined fair market value of the property
  - FY21: \$0.0180 / \$100 of Property Value
- Pays For:
  - Maintenance of Established SECD “Projects:”
    - River Drive shoreline, Established
    - Bay Drive Shoreline, Established
- Could Also Pay For, Add’l. Project
  - Maintenance of Bulkhead at Marina
  - Requires 75% Petition to Establish

### APPLIES TO BOTH:

BRCA is the legal “administrator” of these special tax funds, but the County Collects the tax revenues and holds them in separate funds on our behalf. At the directions of the BRCA (President and Treasurer), the County then disperses those revenues directly to our contractors doing budgeted and authorized SCBD and SECD work.

## **NOTICE TO ALL BAY RIDGE PROPERTY OWNERS**

There will be a Special Tax District meeting for all Bay Ridge property owners, held via Zoom, on **Tuesday, January 26, 2021 at 7:00 PM.** A Zoom link will be sent to each email in the Bay Ridge online directory. To register or update your email, go to: [www.Bay-Ridge.org](http://www.Bay-Ridge.org). At this meeting any property owner will be heard regarding the proposed tax fund budgets and tax rates described in this notice. Also, a survey form is enclosed for property owners to express their opinions on these budgets and rates. PLEASE RETURN THE FORM TO THE MAILBOX LOCATED AT 80 EAST LAKE DRIVE BY NOON, TUESDAY, JANUARY 26, OR ATTEND THE ZOOM MEETING.

## **PROPOSED TAX DISTRICT BUDGETS AND RATES**

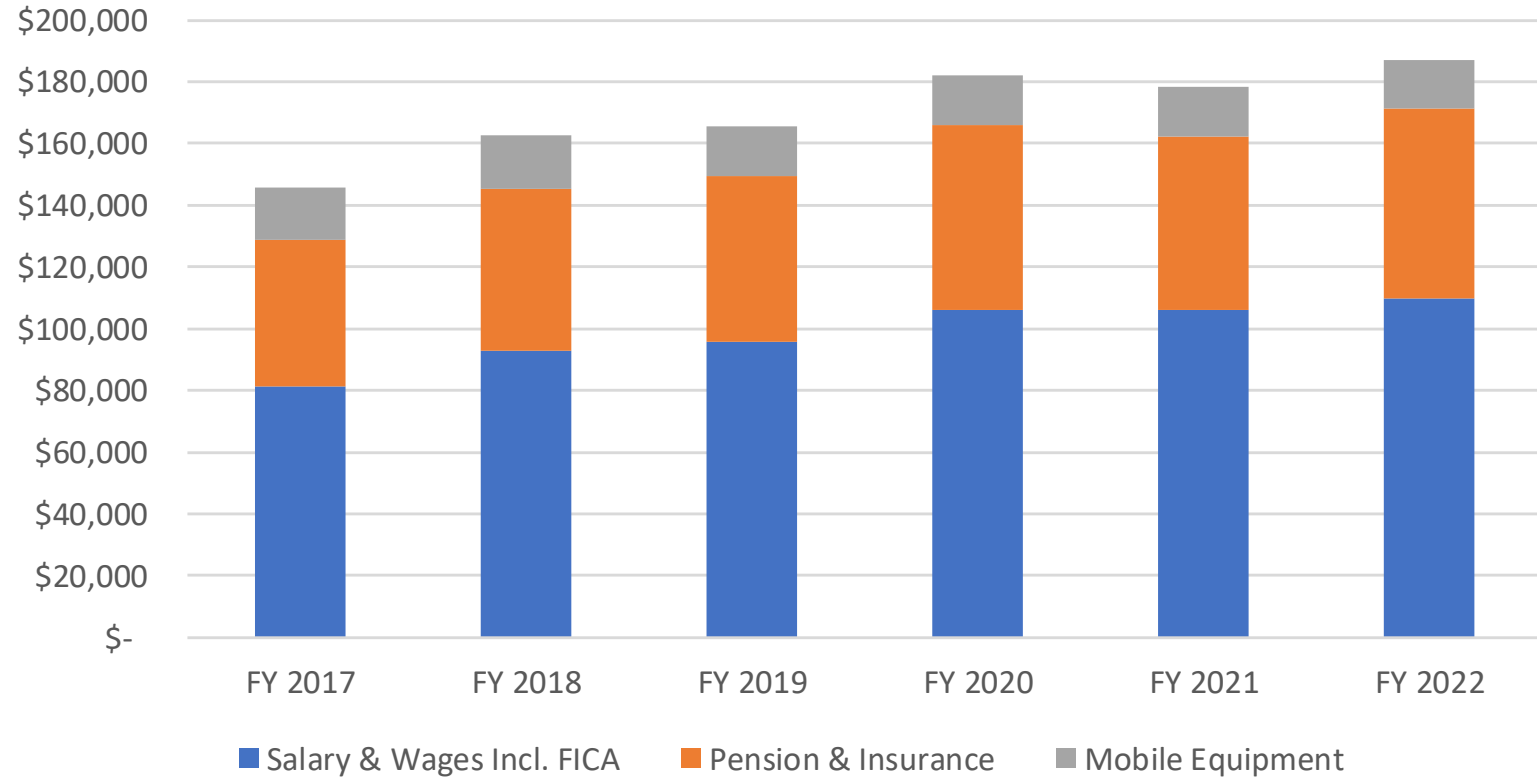
Each year, as a part of its annual budget process, Anne Arundel County requests civic associations prepare budgets and submit tax rates to fund work in their respective communities. Bay Ridge has two special tax districts: (1) a Special Community Benefit District (SCBD); and (2) a Shore Erosion Control District (SECD). The County maintains these two tax districts as separate “Funds” on our behalf. The proposed budgets and tax rates for these two funds, during County Fiscal Year 2022 (7/1/21 through 6/30/22), are shown below for the SCBD and on the attached spreadsheet for the SECD. The County provides the information on the number of property tax accounts and assessable values.

## **SPECIAL COMMUNITY BENEFIT DISTRICT (SCBD)**

Our proposed SCBD fund budget contains the same line items as last year. This fund pays for the special County Police Officer assigned to Bay Ridge. The police officer costs are as determined by the County. This fund also pays our \$114,481 level annual debt service on the \$2.25M Columbia Bank loan that helped finance our purchase of the Big Woods in 2002. Finally, last year, we introduced a \$16K line item in this fund to develop a contingency usable for any unforeseen maintenance or improvement needed on community-wide assets (e.g., debris cleanup in case of another Conowingo Dam release). We think continuing to build that reserve for a few years makes sense. SCBD taxes are charged on a flat, per household (per property) basis. For FY22, the combined result is \$686.84 per household for the year—an increase of 2.61%, or \$17.45 per household.

<b>PROPOSED BUDGET:</b>	<b>PAST FY19</b>	<b>PAST FY20</b>	<b>CURRENT FY21</b>	<b>PROPOSED FY22</b>
1. Police Officer				
Salary & FICA	\$ 95,650	\$ 106,197	\$ 106,196	\$ 109,914
Pension	36,789	40,845	41,316	\$ 46,479
Insurance	17,213	19,111	14,844	\$ 14,789
Vehicle & Equip, 6-yr Replace'nt, Mobile Comput., etc.	16,004	16,004	15,964	\$ 15,964
Sub-Total, Cost for Police Officer	\$ 165,656	\$ 182,157	\$ 178,320	\$ 187,146
2. Funding of Land Acquisition Debt Service ("Woods")	114,481	114,481	114,481	114,481
3. Maintenance & Improvement of Community Property	-	-	16,000	16,000
4. County Administrative Fee	2,000	2,000	2,000	2,000
5. Cost of mailing notice to residents	400	400	464	440
Susbotal, Expenses of the SCBD fund	\$ 282,537	\$ 299,038	\$ 311,265	\$ 320,067
Less Appropriation of County-held prior year balance	0	(5,000)	-	-
<b>TOTAL PROPOSED BUDGET (Total SCBD Taxes)</b>	<b>\$ 282,537</b>	<b>\$ 294,038</b>	<b>\$ 311,265</b>	<b>\$ 320,067</b>
<b>Number of Properties (No. of Tax Accounts)</b>	<b>464</b>	<b>465</b>	<b>465</b>	<b>466</b>
<b>PROPOSED TAX RATE PER PROPERTY TAX ACCT</b>	<b>\$ 608.92</b>	<b>\$ 632.34</b>	<b>\$ 669.39</b>	<b>\$ 686.84</b>

## FY22 Proposed and 5 Prior Year Bay Ridge Special Police Budgets



	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Salary & Wages Incl. FICA	\$ 81,307	\$ 92,767	\$ 95,650	\$ 106,197	\$ 106,196	\$ 109,914
Pension & Insurance	\$ 47,388	\$ 52,766	\$ 54,002	\$ 59,956	\$ 56,160	\$ 61,268
Mobile Equipment	\$ 16,980	\$ 16,980	\$ 16,004	\$ 16,004	\$ 15,964	\$ 15,964
<b>Total</b>	<b>\$ 145,675</b>	<b>\$ 162,513</b>	<b>\$ 165,656</b>	<b>\$ 182,157</b>	<b>\$ 178,320</b>	<b>\$ 187,146</b>

**Linked Deposit - Columbia Bank and Bay Ridge Civic Association, Inc.  
MWQFA Investment Deposit - Lender Repayment Schedule**

Deposit Date \* 3/20/02  
 Amount \$ 2,250,000.00  
 Interest Rate 1.0000%  
 Number of Payments 31

# Big Woods Loan

Date	Pymt #	Principal	Interest	Total P & I	Investment Balance
1-Feb-21	19	80,131.87	11,660.42	91,792.28	1,082,723.87
1-Feb-22	20	82,702.32	10,827.24	93,529.56	1,000,021.55
1-Feb-23	21	85,253.22	10,000.22	95,253.43	914,768.33
1-Feb-24	22	87,882.79	9,147.68	97,030.47	826,885.54
1-Feb-25	23	90,523.42	8,291.51	98,814.93	736,362.12
1-Feb-26	24	93,385.60	7,363.62	100,749.22	642,976.52
1-Feb-27	25	96,266.01	6,429.77	102,695.78	546,710.51
1-Feb-28	26	99,235.27	5,467.11	104,702.37	447,475.24
1-Feb-29	27	102,258.57	4,487.01	106,745.58	345,216.67
1-Feb-30	28	105,450.20	3,452.17	108,902.37	239,766.47
1-Feb-31	29	108,702.73	2,397.66	111,100.40	131,063.74
1-Feb-32	30	112,055.59	1,310.64	113,366.23	19,008.15
31-Mar-32	31	19,008.15	30.73	19,038.87	(0.00)
<b>TOTALS</b>		<b>\$2,250,000.00</b>	<b>\$400,356.90</b>	<b>\$2,650,356.90</b>	



## **SPECIAL COMMUNITY BENEFIT DISTRICT (SCBD)**

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# Special Community Benefit District (SCBD)

 Anne Arundel County

■ Code of Ordinances

■ Article 4. Finance, Taxation, And Budget

■ Title 7. Special Community Benefit Districts, Shore Erosion Control Districts,

■ SubTitle 2. Special Community Benefit Districts

§ 4-7-204. (g) Bay Ridge Special Community Benefit District.

- (1) The limits of the Bay Ridge Special Community Benefit District are all those lands shown on the plats of Bay Ridge recorded among the plat records of the County in Plat Book No. 3, Section 3, Folio No. 13; Plat Book No. 1, Section 1, Folio No. 6; Plat Book No. 8, Section 3, Folio No. 28; Plat Book No. 9, Section 4, Folio No. 5; and Plat Book No. 28, Page 50.
- (2) The district is established for the purpose of providing for the salaries, expenses, and allowances for special police officers; acquisition, maintenance, and improvement of real property or any interest in real property necessary to accomplish community-wide projects; and providing for the administrative expenses incidental to carrying out these activities, including postage and mailing, insurance, legal costs, and the repayment of any loan.
- (3) The Bay Ridge Civic Association, Inc., a civic or community association that meets the requirements of § 4-7-101(d), shall be responsible for expenditure of the special assessments collected from the Bay Ridge Special Community Benefit District.

# SCBD Fund Balance and How it Will Change Over Time

## Assuming Funding at \$16K Year With No Draws

Ending Fund Balance as of end of FY:			
6/30/2021	6/30/2022	6/30/2023	6/30/2024
Estimated Funds Available Beginning of FY			
FY22	FY23	FY24	FY25
\$ 20,835	\$ 36,835	\$ 52,835	\$ 68,835

FY 2022 Special Community Benefit District			
Budget Request			
A.	District Name:	Bay Ridge 900006	
B.	Community Assoc. Name:	Bay Ridge Civic Association, Inc.	
C.	Mailing Address:	80 East Lake Drive, Annapolis, MD 21403	
D.	President of Community Assoc.:	Ryan Stangle	
	Telephone #:	410-268-6868	
	Email Address:	<a href="mailto:rstangle@insuranceforce.net">rstangle@insuranceforce.net</a>	
	Budget Contact Person (Treasurer):	Rich Mount	
	Telephone #:	410-349-6205	
	Email Address:	<a href="mailto:richmount.83@gmail.com">richmount.83@gmail.com</a>	
BUDGET REQUESTED FOR FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022			
FY2022 BUDGET		Amount \$	
E.	Special Purpose & Item	Commercial Loan (If Applicable)	\$ 114,481
		Police Officer	\$ 187,146
		Maintenance of Community Property	\$ 16,000
		Cost of Notice	\$ 440
		Funds Held for Future Use	\$ 20,835
	F.	Budget Subtotal	\$ 338,902
	G.	Administrative Fee (See Instructions)	\$ 2,000
	H.	BUDGET TOTAL (Total Items F + G)	\$ 340,902
REVENUES			
I.	Estimated Funds Available FY22	\$ 20,835	
J.	Community Held Funds as of 06/30/2020		NA
K.	Other Revenue	0	
	L.	Est Funds Available Subtotal	\$ 20,835
	M.	Tax Revenues Needed for FY22	\$ 320,067
	N.	REVENUE TOTAL (Total Items L + M)	\$ 340,902
TAX RATE CALCULATION			
	O.	Tax Revenues Needed for FY22 (Item M)	\$ 320,067
	P.	# of Lots/Accounts 466 OR	
		Tax Assessment /100	466
	Q.	REQUESTED TAX RATE O / Item P)	686.84
CERTIFICATION OF ASSOCIATION REPRESENTATIVES			
I hereby certify that the budget request above has been approved pursuant to the bylaws of this association; that the budget has been presented to the property owners for their comments; and that the funds requested are for the purposes authorized in the laws governing our special taxing district.			
NAME	Ryan Stangle	NAME	Rich Mount
TITLE	President	TITLE	Treasurer
DATE		DATE	
SIGNATURE		SIGNATURE	
<input type="checkbox"/> Supporting Documentation of Officers/Representatives attached (please check).			

## **Shore Erosion Control District**

We are a peninsula community. Our Shore Erosion Control District (SECD) pays for many erosion control activities around our shoreline. With notable exceptions, our SECD budget for FY22 includes much the same items as for FY21, such as routine maintenance of shoreline vegetation to guard against erosion. We will review each line item.

FY21 SECD Fund Balance as of December 31, 2020, mid-point of County FY21 (a).....				\$ 536,488	(a)
<b>Expenditures By Fiscal Year Period</b>	<i>(County Fiscal Year is June 1 - July 30)</i>	<b>FY21 Approved Budget</b>	<b>Actually Spent During 1st Half of FY21</b>	<b>Expected Spending 2nd Half of FY21</b>	<b>Proposed Budget For FY2022</b>
1 County Admin Fee (for Collecting and Dispersing SCBD Taxes)	\$ (2,000)	\$ (2,000)		\$ (2,000)	
2 Copying and Postal Costs for Annual County-Required Notice	\$ (464)		\$ (440)	\$ (440)	
3 Repair Revetements at Both Ends of River Dr. -- at Sands Ave and at Tolly Point	\$ -	\$ -	\$ -	\$ -	(b)
4 River Drive Vegetation Maintenance (kill phragmites and plug stabilizing species)	\$ (1,650)		\$ (825)	\$ (1,650)	(c)
5 Bay Dr. Crest-of-Slope Trimmings, Periodic (helps keep residents' mowers off slope)	\$ (3,080)		\$ -	\$ -	(d)
6 Bay Dr. Slope: Remove Harmful Invasives (e.g. Rosera Rugosa), Herbicides as needed	\$ (14,960)		\$ (4,707)	\$ (14,960)	(c)
7 Bay Dr. Slope: Seeding and/or Re-Planting w/Lespedeza, Panicum, Watering if needed	\$ (2,640)		\$ (1,320)	\$ (2,640)	(c)
8 Technical Assistance for Securing Additional Sand and County Grading Permit(s)	\$ -		\$ (3,700)	\$ (10,000)	(e)
9 Sand for Bay Drive Beach Nourishment/Replenishment (So. of Wainwright)	\$ -			\$ (195,000)	(f)
10 Permitting to Receive Sand for River Drive Beach Replenishment	\$ (28,840)	\$ (12,150)	\$ (13,000)	\$ -	(g)
11 Sand for the Balance of River Drive--from 50 River Dr. to Tolley Point				\$ (97,500)	(h)
12 Repair & Arrest Hillside Erosion at 73 Bay Dr. & Repair Old Bulkhead at Mayo & Bay	\$ (50,000)		\$ (6,000)	\$ (39,000)	(i)
13 Regrade & Stabilize 260-Foot Section of Slope, 57-to-63 Bay Dr. (new project in FY22)			\$ (9,600)	\$ (38,400)	(j)
14 Repair/Replace The Short Section of Bulkhead on the South-Side of Ramp at Marina	\$ (7,500)			\$ (7,500)	(k)
15 Replace Main Bulkhead at Marina \$149K (in FY20 dollars) not needed for 8-10 years	\$ -			\$ -	(l)
16 Construction to Mitigate Periodic Beach Gully-Building at 2 Herndon Ave. (pool beach)	\$ (15,000)			\$ (3,000)	(m)
17 Power wash and Re-Seal Wooden Stairs at road ends along Bay Drive (every 3 years)				\$ (3,500)	
18 Sea Level Rise Vulnerability Assessment (currently in-house, no consultant until FY23)	\$ -				
19 Miscellaneous Allowance, Calculated 3% of Above (3% of non-debt & non-sand items)	\$ (2,682)		\$ (1,341)	\$ (3,496)	
20 Debt Service on 2008 DNR Loan for Mayo-to-Tolley Pt. Work (20-Yr, Interest Free)	\$ (25,771)	\$ (25,771)	\$ 0	\$ (25,771)	
<b>Projected Expenditures</b>	<b>\$ (154,587)</b>	<b>\$ (39,921)</b>	<b>\$ (40,933)</b>	<b>\$ (444,857)</b>	
Planned Contribution to (draw from) SECD Fund Balance	(\$71,733)			\$ (360,438)	
Fund Balance at End of Fiscal Year	\$401,883		\$ 495,555	\$ 135,117	
<b>SECD Taxes To Be Raised in FY22 in order to achieve above</b>	\$ 82,854			<b>\$ 84,419</b>	
<b>Total Assessable Tax Base (000)</b>	\$ 4,603,000			<b>\$ 4,690,000</b>	
<b>FY21 SECD Tax Rate expressed as \$/100 of Assessed Property Value</b>	\$ 0.0180	<i>(rate must be rounded to 3 decimal digits)</i>		<b>\$ 0.0180</b>	

- (a) Calculated as: SECD Fund Balance \$511,717 on 11/30/2020 + \$26,771 receivables due 12/31/20 less BayLand Invoice of \$2000 submitted and approved but not yet paid.
- (b) The County has designed and submitted State & Federal permit applications to construct the needed repairs. We expect no BRCA or SECD funding to be needed.
- (c) All vegetation management on BRCA-owned property must be under a County-approved Vegetative Management (Buffer Management) Plan.
- (d) The BRCA (not the SECD) now pays for this "crest trimming" because Rick Andrews gives BRCA a good deal (\$550 / trim), but Rick is not a County vendor.
- (e) Unit cost technical services contract with BayLand Consultants and Designers on not-to-exceed basis. The sand sources must be found and the County grading permit process navigated.
- (f) Highly variable. Assumes \$30/CY for 6,500 CY incremental cost to dredging contractor to bring to Bay Ridge instead of other disposal location. Commercial sand is \$80/CY.
- (g) \$12,500 paid for Federal, State & County permits for sand received Oct-Nov. 2020. The \$13,000 is our contract to amend State & Federal permits to cover the rest of River Drive.
- (h) Assumes 6,500 CY at \$15/CY for the balance of River Dr. (Unit cost to receive sand should be less than for Bay Dr. due to road access).
- (i) The section of eroding hillside at 73 Bay Dr. was stabilized & paid for in last half of FY20. Bulkhead repair will cost \$6K for Permitting in FY21, then \$39K for construction in FY22.
- (j) Our current year (FY21) appropriation accommodates \$9.6K for design & permitting work by June 30, 2020, then \$38.4K will be needed in FY22 for construction of slope repair & stabilization.
- (k) This expenditure cannot be carried out until a successful petition authorizes "Repair & Maintenance of Bulkhead at 80 East Lake Dr." as a project of the Bay Ridge SECD.
- (l) Zero budget in FY22 for the main bulkhead, but its replacement will be needed in 5-8 years. 50/50 cost "split" with marina per Article IX Sec. 7, current Bylaws. Footnote (k) also applies.
- (m) Some gullying is inevitable due to outfall on beach. Only an elevated pipe over the Bay (not permissible today) could prevent. Our plan is to move the outfall away from the bottom of the stairs.



FY21 SECD Fund Balance as of December 31, 2020, mid-point of County FY21 (a).....				\$	536,488	(a)
Expenditures By Fiscal Year Period (County Fiscal Year is June 1 - July 30)		FY21 Approved Budget	Actually Spent During 1st Half of FY21	Expected Spending 2nd Half of FY21	Proposed Budget For FY2022	
1	County Admin Fee (for Collecting and Dispersing SCBD Taxes)	\$ (2,000)	\$ (2,000)		\$ (2,000)	
2	Copying and Postal Costs for Annual County-Re			(440)	\$ (440)	
3	Repair Revetements at Both Ends of River Dr. --			-	\$ -	(b)
4	River Drive Vegetation Maintenance (kill phragm			(825)	\$ (1,650)	(c)
5	Bay Dr. Crest-of-Slope Trimmings, Periodic (hel			-	\$ -	(d)
6	Bay Dr. Slope: Remove Harmful Invasives (e.g.F			(4,707)	\$ (14,960)	(c)
7	Bay Dr. Slope: Seeding and/or Re-Planting w/Le			(1,320)	\$ (2,640)	(c)
8	Technical Assistance for Securing Additional Sa			(3,700)	\$ (10,000)	(e)
9	Sand for Bay Drive Beach Nourishment/Repleni				\$ (195,000)	(f)
10	Permitting to Receive Sand for River Drive Beac			(13,000)	\$ -	(g)
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12	Repair & Arrest Hillside Erosion at 73 Bay Dr. &			(6,000)	\$ (39,000)	(i)
13	Regrade & Stabilize 260-Foot Section of Slope,			(9,600)	\$ (38,400)	(j)
14	Repair/Replace The Short Section of Bulkhead c				\$ (7,500)	(k)
15	Replace Main Bulkhead at Marina \$149K (in FY				\$ -	(l)
16	Construction to Mitigate Periodic Beach Gully-B				\$ (3,000)	(m)
17	Power wash and Re-Seal Wooden Stairs at road				\$ (3,500)	
18	Sea Level Rise Vulnerability Assessment (curre					
19	Miscellaneous Allowance, Calculated 3% of Abo			(1,341)	\$ (3,496)	
20	Debt Service on 2008 DNR Loan for Mayo-to-Tc			0	\$ (25,771)	
<b>Projected Expenditures</b>				(40,933)	\$ (444,857)	
Planned Contribution to (draw from) SECD Fund Bal					\$ (360,438)	
Fund Balance at End of Fiscal Year				495,555	\$ 135,117	
<b>SECD Taxes To Be Raised in FY22 in order to ac</b>					\$ 84,419	
<b>Total Assessable Tax Base (000)</b>					\$ 4,690,000	
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- (c) All vegetation management on BRCA-owned pro
- (d) The BRCA (not the SECD) now pays for this "cr
- (e) Unit cost technical services contract with BayLar
- (f) Highly variable. Assumes \$30/CY for 6,500 CY
- (g) \$12,500 paid for Federal, State & County permit
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- (i) The section of eroding hillside at 73 Bay Dr. was
- (j) Our current year (FY21) appropriation accommo
- (k) This expenditure cannot be carried out until a successful petition authorizes "Repair & Maintenance of Bulkhead at 80 East Lake Dr." as a project of the Bay Ridge SECD.
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# County Administrative Fee

	<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>
1 County Admin Fee (for Collecting and Dispersing SCBD Taxes)	\$ (2,000)	\$ (2,000)

We must pay the County an “Administrative Fee” each year. Here is an excerpt from the County’s budget preparation instruction package:

**Administrative Fee:** Administrative fee paid to the County. The amount is 5% of the Tax Revenues Needed for FY22 (M), not less than \$100 or more than \$2,000.

*(Considering all what the County Budget Office does—collecting taxes, separate-fund accounting, and dispersing to our vendors—this is a good deal!)*

# Copying and Postal Cost for Notice

		<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>
2	Copying and Postal Costs for Annual County-Required Notice	\$ (464)	\$ (440)

12/31/2020 1:03 PM Sales Receipt #HELD  
REPRINTED  
HighStarr  
Copy & Print Services  
2661 RIVA RD, BLDG 700  
ANNAPOLIS, MD 21401  
443.837.0111  
Cashier: JOHN

Item #	Item Name	Qty	Price	Ext Price
66	BW White Let DS	481	\$0.16	\$76.96
86	BW Pastel Letter D	481	\$0.18	\$86.58
16	Folding - Machine	962	\$0.03	\$28.86
137	Printed Envelopes	466	\$0.48	\$223.68
258	Inserting/Sealing/M	962	\$0.15	\$144.30
165	Post Office Drop Off		\$10.00	\$10.00
176	POSTAGE - OTH	466	\$0.55	\$256.30
Subtotal:				\$826.68
TAX EXEMPT 0 % Tax:				+ \$0.00
RECEIPT TOTAL:				\$826.68

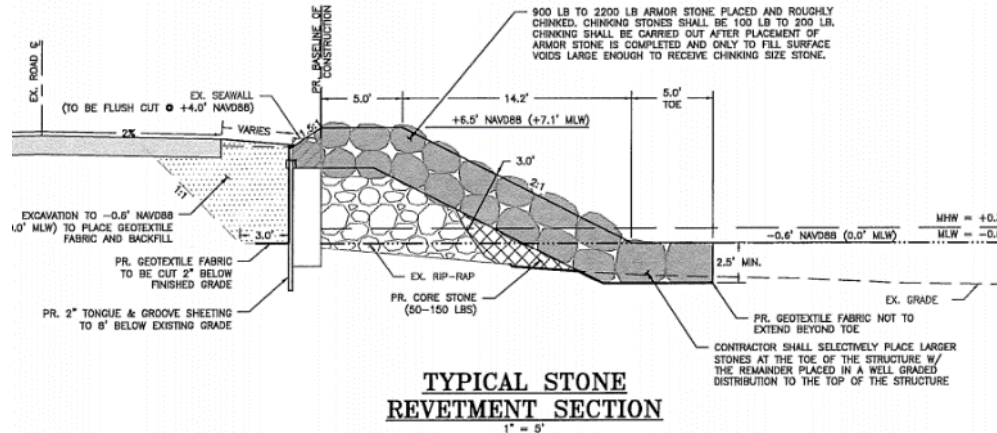
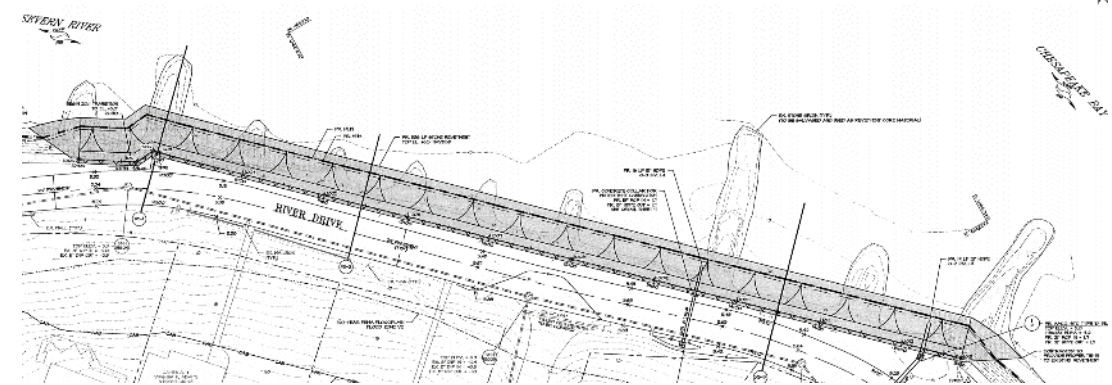
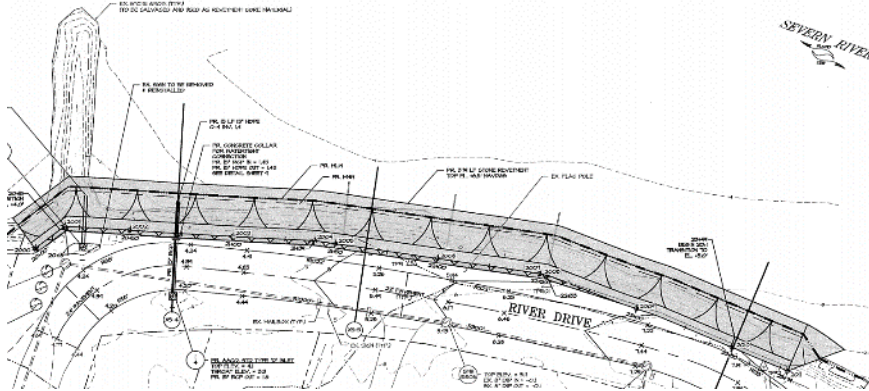
We split the cost of printing and mailing the Notice, 50/50, between our 2 Special taxing Districts.

These are always estimates, because of timing, but we come close.



# Stone Revetment Repairs by County

3	Repair Revetements at Both Ends of River Dr. -- at Sands Ave and at Tolly Point	\$ -	\$ -	(b)
---	---	------	------	-----



(b) The County has designed and submitted State & Federal permit applications to construct the needed repairs. We expect no BRCA or SECD funding to be needed.

# River Drive Vegetative Management

	<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>	
4 River Drive Vegetation Maintenance (kill phragmites and plug stabilizing species)	\$ (1,650)	\$ (1,650)	(c)



(c) All vegetation management on BRCA-owned property must be under a County-approved Vegetative Management (Buffer Management) Plan.



# Bay Drive Crest-of-Slope Trimming

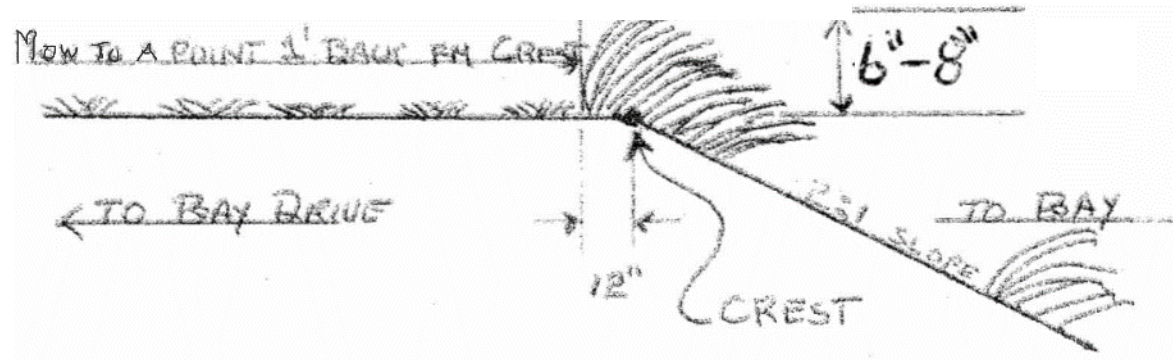
		FY21 Approved Budget	Proposed Budget For FY2022
5	Bay Dr. Crest-of-Slope Trimmings, Periodic (helps keep residents' mowers off slope)	\$ (3,080)	\$ - (d)

May 5, 2020

Dear Bay Drive Neighbors,

First, I want to thank you all for honoring the request of past BRCA Presidents to help maintain the erosion control grasses planted on the shoreline slopes of Bay Drive. The cooperation of Bay Drive residents has been truly remarkable and has yielded excellent continuing slope protection. Of course, this is the time of year when we begin mowing. So, in addition to expressing my true appreciation, let this serve also as a seasonal reminder. Please do continuing to honor these rules:

- Do not mow slopes (leave that to the BRCA's hired professionals);
- When mowing on level bluffs, do not mow seaward of a line 1-foot back from the crest or top of the slope;
- Do not dispose of grass clippings by throwing them onto the slope; and
- Do not walk on the slopes.



(d) The BRCA (not the SECD) now pays for this "crest trimming" because Rick Andrews gives BRCA a good deal (\$550 / trim), but Rick is not a County vendor.

# Bay Drive Slope Maintenance

		<i><b>FY21 Approved Budget</b></i>	<i><b>Proposed Budget For FY2022</b></i>	
6	Bay Dr. Slope: Remove Harmful Invasives (e.g. Rosera Rugosa), Herbicides as needed	\$ (14,960)	\$ (14,960)	(c)
7	Bay Dr. Slope: Seeding and/or Re-Planting w/Lespedeza, Panicum, Watering if needed	\$ (2,640)	\$ (2,640)	(c)

(c) All vegetation management on BRCA-owned property must be under a County-approved Vegetative Management (Buffer Management) Plan.



**Species Management is the key: Keeping out volunteer species that are bad for erosion control and promoting species that hold the soil.**





Observation: From Herndon to Wainwright along Bay Drive, there are readily identified individual invasive pokeberry and trumpet vine plants, in many spots, that need to be removed.

Action Plan: Grace will get Jennifer Fisher's approval for us to spot spray with herbicide.



Likewise, we need to eradicate the Crown Vetch on the slope.





At the bottom of the slope between Hull and Wainwright, we need to remove the Mimosa tree. (Leave the Locust.)

Grace: Mimosa is lovely but invasive, harmful for stability and really should be removed.





# Remove Bittersweet Just South of the Intersection of Bay and Wainwright



It was discussed and found questionable whether to remove the old mimosa trees around the steps at Wainwright. Consensus is to leave them alone for now, anticipating that people like them to much and would not appreciate removal.

We should explain to the community that the trees at the end of the Wainwright, around the steps need to be removed because, over time, these trees will get too big, fall over and will rip out the slope. So, we really should take them out—explain that to neighborhood members and get buy in before we even ask the County for permission to remove them. The County will require from BRCA an “Afforestation Plan” showing where we will plant replacement trees under that plan, and the posting of a bond assuring survival of replacement trees. This will be challenging because the new trees must be located on the same BRCA-owned “parcel” (between the road and the water), and we will have to post a bond (\$\$\$) to assure the survival of those replacement trees.



Action Plan: Grace will get the County Forester, Jennifer Fisher, out on to the hillside at the end of Wainwright and try to get approval for removal of these mimosas. There are many baby mimosas now. We need to act.



At 63 Bay Dr. there is a Japanese bittersweet needs to come out see picture Grace is pointing at it.







Thanks to Grace Schneider for managing selective weeding of species undesirable for Erosion Control. These workers are removing thistle just prior to seed pod burst season!

Bay Drive Slope Maintenance

## *Sand*: “Please, Sir, may I have some more?”

- We were fortunate to get the sand that we just received onto River Drive. Save for some permitting costs, we got that sand for free (from Lake Ogelton dredging).
- Going forward, though, in order to get sand that we need we must buy sand—or at least pay a dredging contractor its reasonable incremental cost to bring its dredged materials to us rather than to an alternate permitted location.
- There are two hurdles to getting beach replenishment sand: (a) permitting to receive sand, and (b) sourcing the sand.
- We are now in a good place with respect to federal and state permitting, but we must source additional sand, and we must navigate the County’s ever changing permitting process for any sand we propose to receive. Budget items 8-11 are for doing just that.



# Technical Assistance

		<i><b>FY21 Approved Budget</b></i>	<i><b>Proposed Budget For FY2022</b></i>
8	Technical Assistance for Securing Additional Sand and County Grading Permit(s)	\$ -	\$ (10,000) (e)

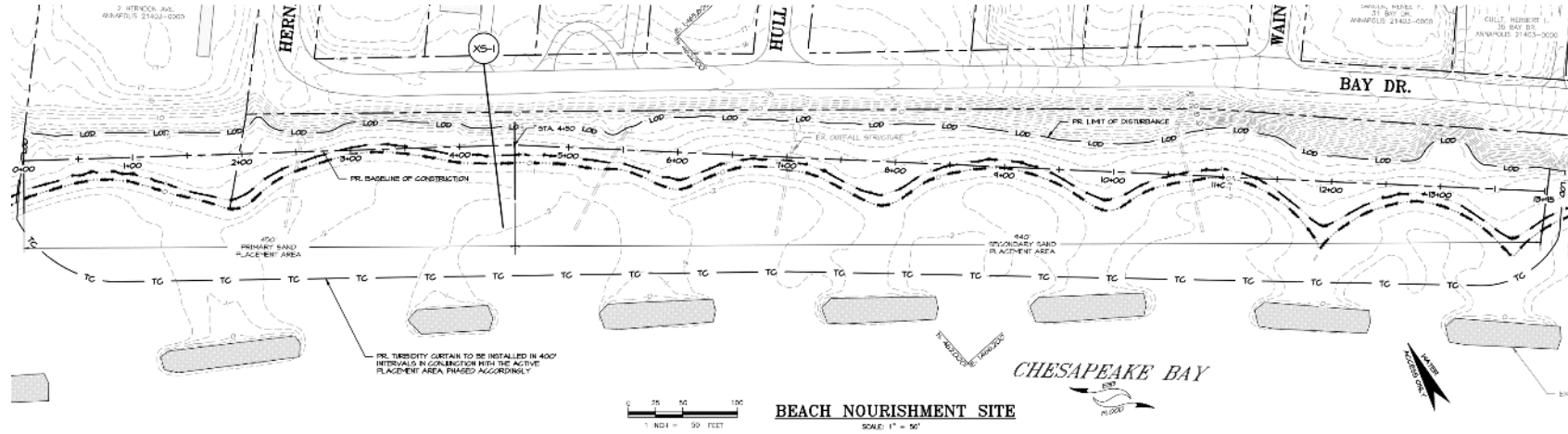
(e) Unit cost technical services contract with BayLand Consultants and Designers on not-to-exceed basis. The sand sources must be found and the County grading permit process navigated.

- We have contracted BayLand Consultants and Designers, for assistance in identifying and negotiating with any likely entities (e.g., dredging contractors, marina owners, etc.,) who may have sand nearby, and also those not so nearby who might require economic motivation in order to use our beaches in lieu of their more preferred disposal locations. This includes assistance with County permitting.
- Our aim is to pay no more than the reasonable incremental cost of using our beaches in lieu of their more preferred locations.

# Purchase of Sand for Bay Dr. Beaches

		<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>
9	Sand for Bay Drive Beach Nourishment/Replenishment (So. of Wainwright)	\$ -	\$ (195,000) (f)

(f) Highly variable. Assumes \$30/CY for 6,500 CY incremental cost to dredging contractor to bring to Bay Ridge instead of other disposal location. Commercial sand is \$80/CY.



- We need sand Bay Drive beaches south of the Wainwright pumping station.
- BayLand advised to assume \$30/CY for budget purposes for attracting sand for the Bay Drive beaches. Delivery to this area is complicated by the need to either receive from off-shore barges or to provide special provisions for truck access to beach without damaging slopes.

# Permitting Done

		<i>FY21 Approved Budget</i>	<i>Actually Spent During 1st Half of FY21</i>	<i>Expected Spending 2nd Half of FY21</i>	<i>Proposed Budget For FY2022</i>	
10	Permitting to Receive Sand for River Drive Beach Replenishment	\$ (28,840)	\$ (12,150)	\$ (13,000)	\$ -	(g)

(g) \$12,500 paid for Federal, State & County permits for sand received Oct-Nov. 2020. The \$13,000 is our contract to amend State & Federal permits to cover the rest of River Drive.

The County's dredging contractor for Lake Ogleton obtained all necessary permits in order for us to receive sand on River Drive. We reimbursed those permitting costs during FY21.

RIVER DRIVE
BEACH NOURISHMENT

JOINT PERMIT APPLICATION

November 2020

Prepared for:  
Bay Ridge Civic Association, Inc.

Prepared by:  

Consultants & Designers, Inc.  
*"Integrating Engineering and Environment"*  
7455 New Ridge Road, Suite T Phone: (410) 694-9401  
Hanover, Maryland 21076 Fax: (410) 694-9405  
Website: www.baylandinc.com

From: Smith, Stephanie M NAB <Stephanie.M.Smith@usace.army.mil>  
Sent: Tuesday, January 05, 2021 1:00 PM  
To: Ryan Stangle <rstangle@INSURANCEFORCE.NET>; crager@baylandinc.com  
Cc: Teresi, Maria N CIV USARMY CENAB (USA) <Maria.Teresi@usace.army.mil>  
Subject: 2019-61790-Bay Ridge Civic Assoc/Beach Nourishment

Dear Applicant,

Your application for a Department of the Army Permit has been received  
MN (Bay Ridge Civic Assoc/Beach Nourishment) 2019-61790-M07.

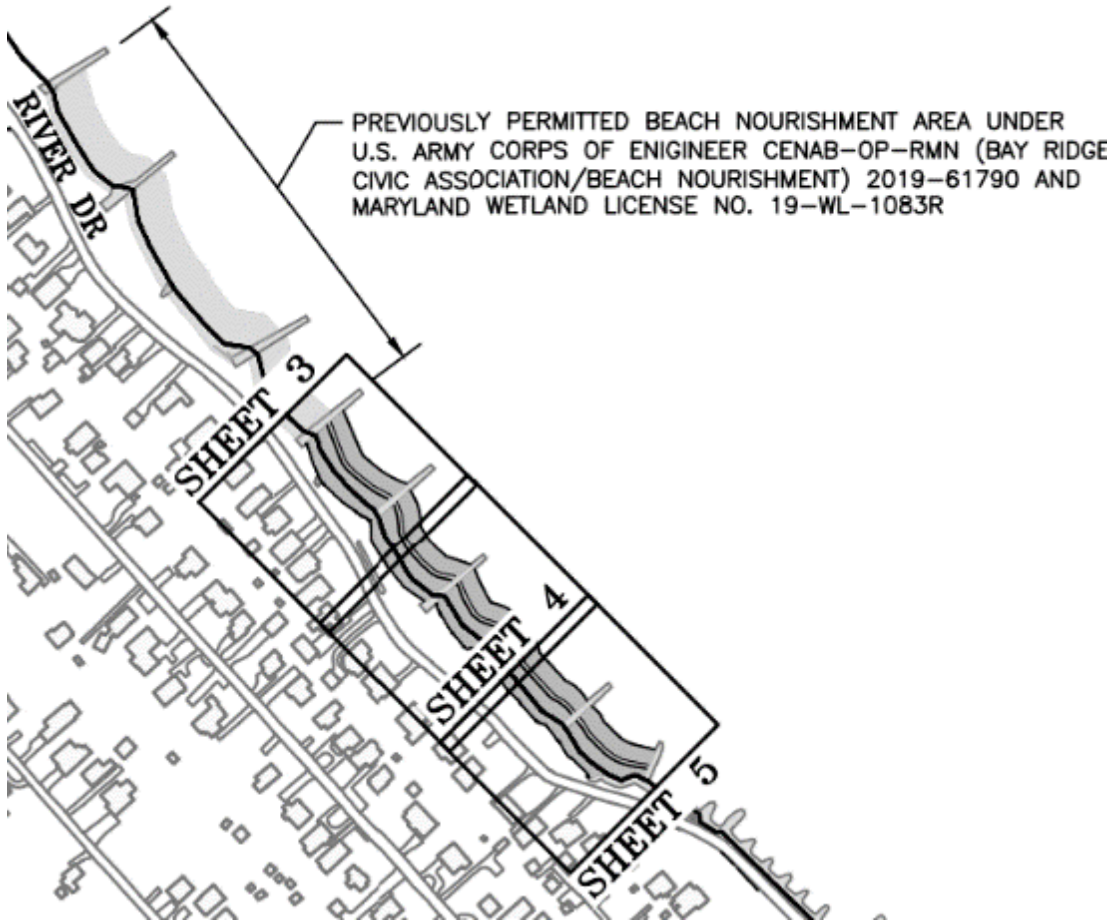
The application is being reviewed and you will be contacted for any additional information  
regarding your permit application please contact Ms. Maria Teresi at (410) 694-9405.

Note: A County Permit will still be needed for the new section of River Drive, and it will depend on source of sand.

# Purchase of Sand for Bal. of River Dr.

	<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>
11 Sand for the Balance of River Drive--from 50 River Dr. to Tolley Point		\$ (97,500) (h)

(h) Assumes 6,500 CY at \$15/CY for the balance of River Dr. (Unit cost to receive sand should be less than for Bay Dr. due to road access).



- We also need sand for the balance of River Drive beaches southeast of 50 River Drive—about 6,500 CY (same amount already received on River Dr).
- BayLand advised to assume \$15/CY for budgeting, to cover incremental costs to dredging contractors. (Delivery to this area is less complicated than for Bay Drive beaches because of its relative ease of truck access.)



# Bay Drive at Mayo

	<i>FY21 Approved Budget</i>	<i>Actually Spent During 1st Half of FY21</i>	<i>Expected Spending 2nd Half of FY21</i>	<i>Proposed Budget For FY2022</i>	
12 Repair & Arrest Hillside Erosion at 73 Bay Dr. & Repair Old Bulkhead at Mayo & Bay	\$ (50,000)		\$ (6,000)	\$ (39,000)	(i)

(i) The section of eroding hillside at 73 Bay Dr. was stabilized & paid for in last half of FY20. Bulkhead repair will cost \$6K for Permitting in FY21, then \$39K for construction in FY22.

Already Done: The Slope at 73 Bay Dr. Was Stabilized Lat Summer



Still to be Done: Permanent Bulkhead Repair





## Bulkhead at End of Mayo (Continued)

Temporary patches have been made, but sinkholes will continue to open-up as soil leaks through the old wooden members.

Action Plan: Narrow trench down to water level along backside, lay filter cloth, and pour concrete. Ken to design.



## Bulkhead at End of Mayo (Continued)



As part of this (same contract) we need to add a few stone steps to mitigate erosion at both end of the Mayo Ave. Bulkhead.





# Cliff-Like Slope: 57-to-63 Bay Dr.

	<i>FY21 Approved Budget</i>	<i>Actually Spent During 1st Half of FY21</i>	<i>Expected Spending 2nd Half of FY21</i>	<i>Proposed Budget For FY2022</i>
13 Regrade & Stabilize 260-Foot Section of Slope, 57-to-63 Bay Dr. (new project in FY22)			\$ (9,600)	\$ (38,400) (j)

(j) Our current year (FY21) appropriation accommodates \$9.6K for design & permitting work by June 30, 2020, then \$38.4K will be needed in FY22 for construction of slope repair & stabilization.

This area, stretching over roughly 260+ feet along the bluff, has become very unstable and even cliff-like in nature.



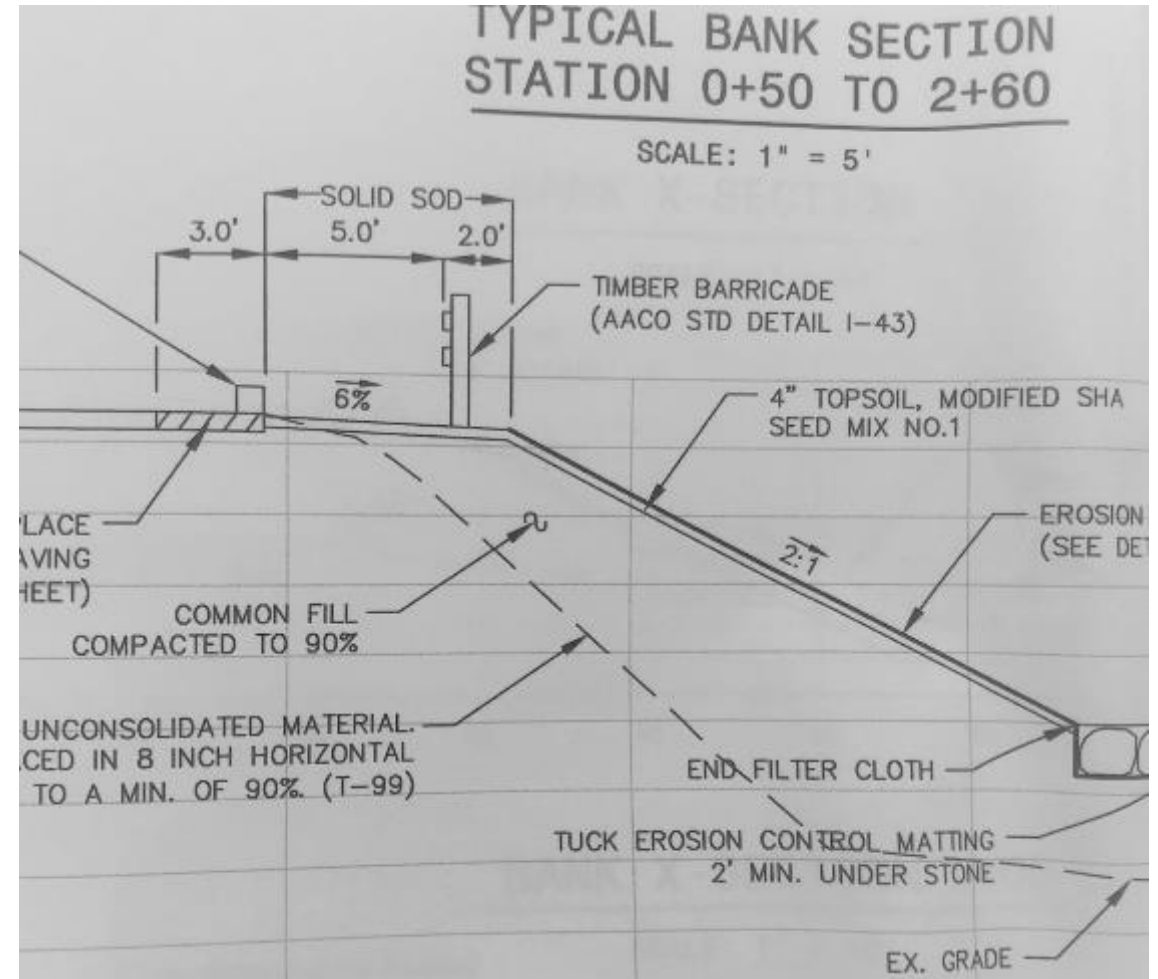
This area cries out for repair following the successful design approach that we took in 2008, for the long slope span along Bay Drive from Mayo Avenue to Tolley Point.





# The Cliff-Like Slope, From 57 to 63 Bay Drive Calls For Major Re-Shaping and Stabilization (Continued)

Essentially, the existing earth will be reshaped to create a stable 2:1 grade, topsoil added and then immediately seeded with slope-maintaining grass species for long term stability. Same slope design as our 2008 Bay Dr. Project



## The Cliff-Like Slope, From 57 to 63 Bay Drive Calls For Major Re-Shaping and Stabilization (Continued)

As part of this slope reconstruction/repair, any trees that would be on the slope will need to be removed, as leaving them would create inherent instability over time.



# If the County Requires “Afforestation”...

To make it more feasible to find locations for planting replacement trees under an Afforestation Plan—the EC suggests that we consider applying to the County combine the two contiguous BRCA-owned real estate plots—2 Herndon Ave (what we call the pool property) with parcel 207 which is the long skinny shore-line plot of land between the road and the Bay which plot runs all the way from Herndon to Sands Ave. There are more locations to accommodate trees, and assure their survival. on BRCA’s (2.5 acre) 2 Herndon Ave parcel than there are on BRCA’s (10-acre) long skinny shoreline parcel.



# Bulkhead at Marina, Section at Ramp

		<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>
14	Repair/Replace The Short Section of Bulkhead on the South-Side of Ramp at Marina	\$ (7,500)	\$ (7,500) (k)

(k) This expenditure cannot be carried out until a successful petition authorizes "Repair & Maintenance of Bulkhead at 80 East Lake Dr." as a project of the Bay Ridge SECD.



Firm quote, Heinesohn, 8/23/19, but time limited. We believe this is an excellent price; FY20 budget assumed \$20K.

Dave Openshaw and Jamie Gonsalves are now collecting the remaining petitions needed with the assistance of Block Captains.

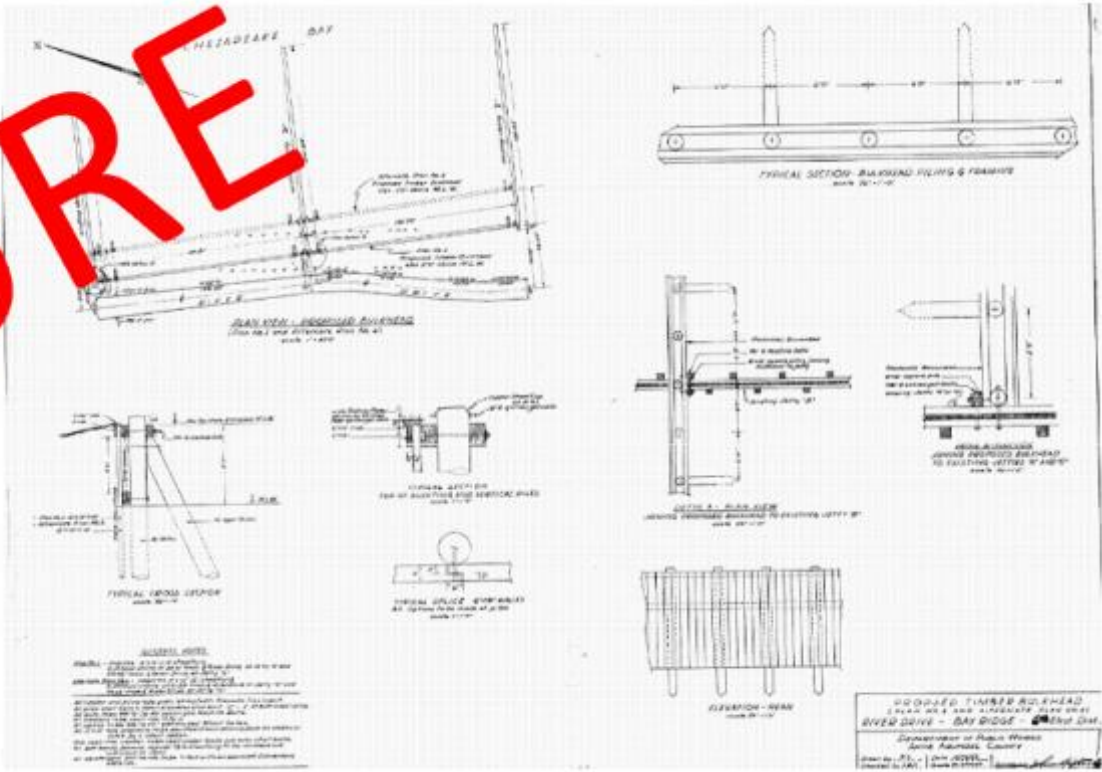
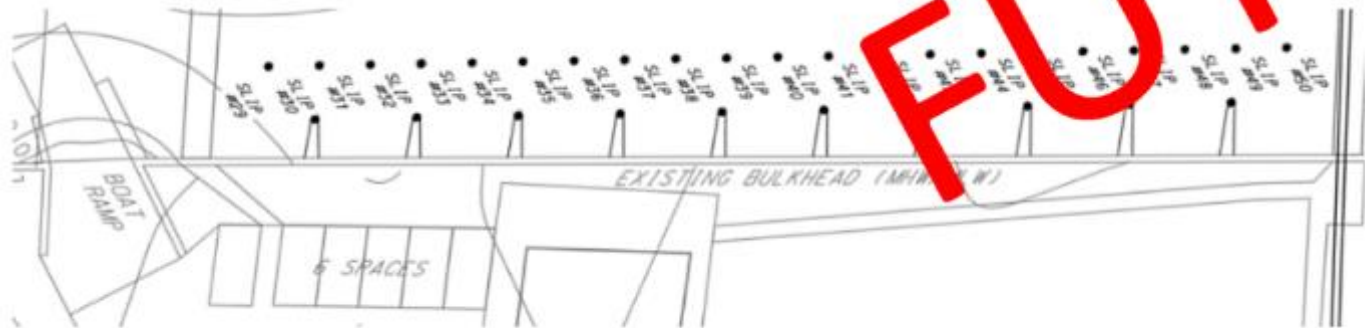
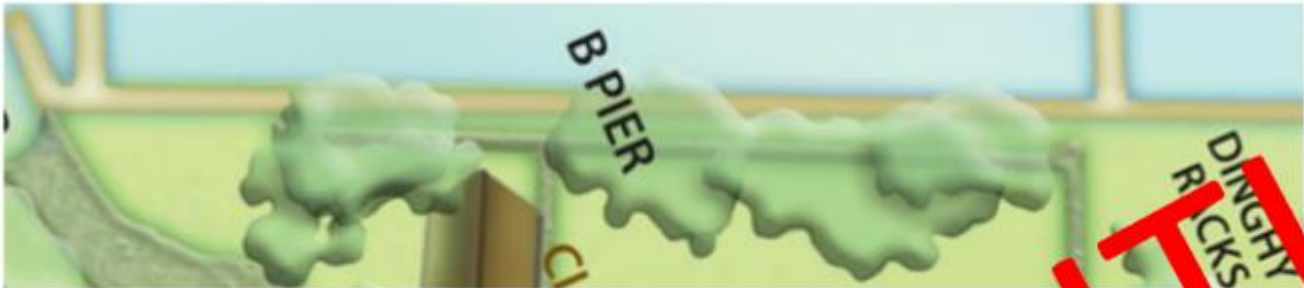
Note: Current Bylaws say bulkhead costs are to be split BRCA split with Marina. We assume 100% to be budget-conservative.

# Bulkhead at Marina (Main Section)

15 Replace Main Bulkhead at Marina \$149K (in FY20 dollars) not needed for 8-10 years

FY21 Approved Budget	Proposed Budget For FY2022
\$ -	\$ - (l)

(l) Zero budget in FY22 for the main bulkhead, but its replacement will be needed in 5-8 years. 50/50 cost "split" with marina per Article IX Sec. 7, current Bylaws. Footnote (k) also applies.





# Stormwater Outfall at Pool Property

		<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>
16	Construction to Mitigate Periodic Beach Gully-Building at 2 Herndon Ave. (pool beach)	\$ (15,000)	\$ (3,000) (m)

(m) Some gullying is inevitable due to outfall on beach. Only an elevated pipe over the Bay (not permissible today) could prevent. Our plan is to move the outfall away from the bottom of the stairs.





# Maintenance of Wooden Stairs, Bay Dr.

17 Power wash and Re-Seal Wooden Stairs at road ends along Bay Drive (every 3 years)

<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>
	\$ (3,500)



# Sea Level Rise

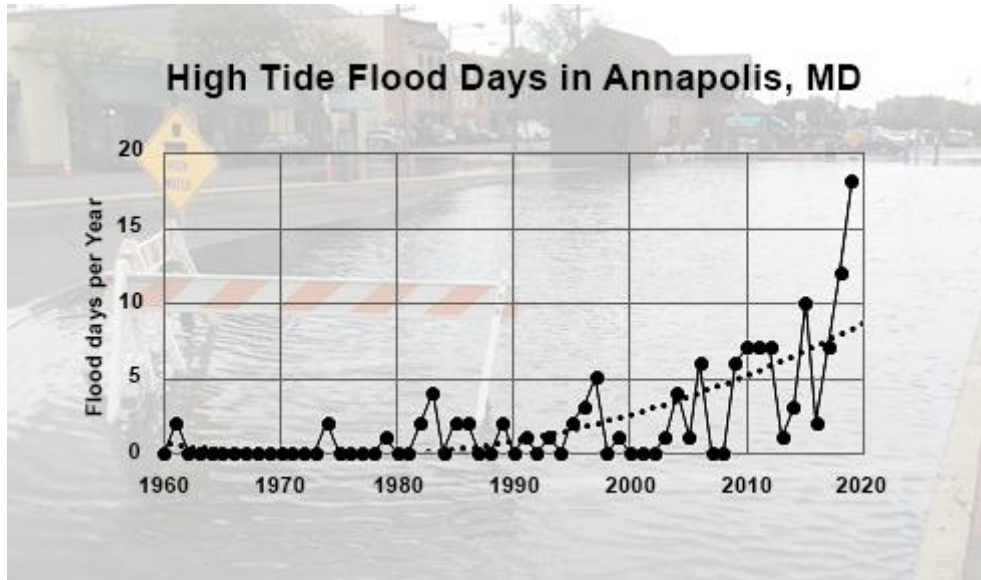
18 Sea Level Rise Vulnerability Assessment (currently in-house, no consultant until FY23)

FY21 Approved  
Budget

\$

-

Proposed Budget  
For FY2022



Harmory Road, which runs along the campus of the U.S. Naval Academy, flooded more than 10 times in 2018 and 2019.  
Credits: DAVID KIRKOP

*Currently, we have nobody working on this!*

A vulnerability assessment is needed.

Would you like to help?

We need to pull together what is already known (e.g.,  
from Annapolis & Naval Academy)



# Miscellaneous

		<i><b>FY21 Approved Budget</b></i>	<i><b>Proposed Budget For FY2022</b></i>
19	Miscellaneous Allowance, Calculated 3% of Above (3% of non-debt & non-sand items)	\$ (2,682)	\$ (3,496)

We think that 3% of the subtotal of non-debt and non-sand cost items this is a reasonable allowance level for miscellaneous costs.



# Debt Service, DNR Loan, 2008 Project

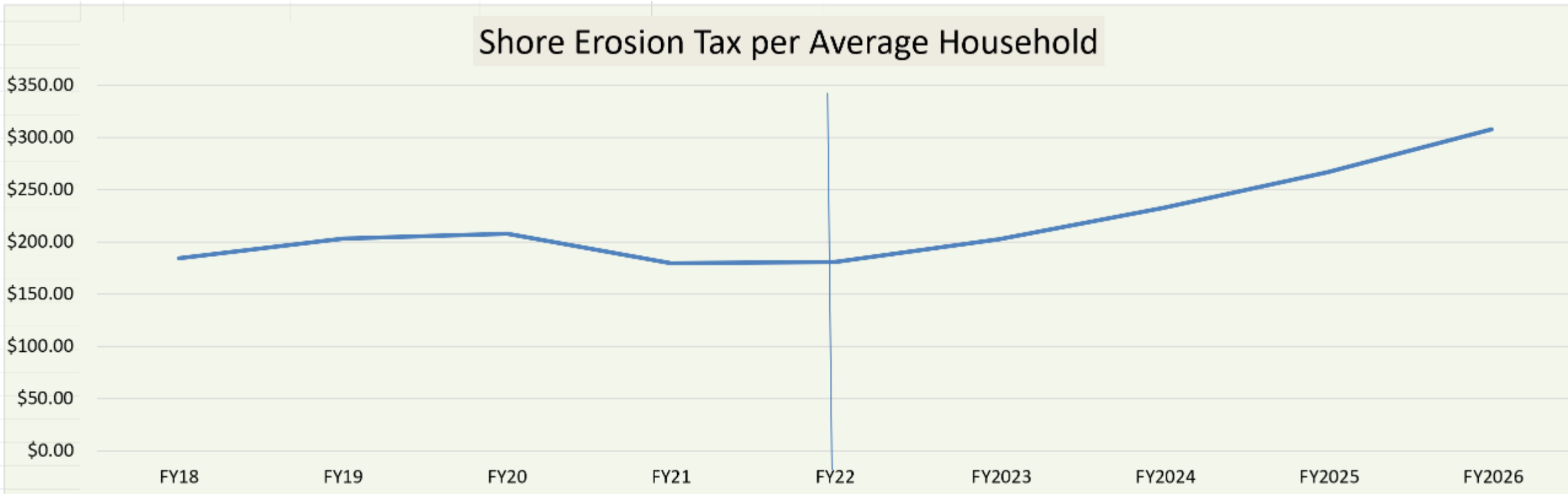
		<i>FY21 Approved Budget</i>	<i>Proposed Budget For FY2022</i>
20	Debt Service on 2008 DNR Loan for Mayo-to-Tolley Pt. Work (20-Yr, Interest Free)	\$ (25,771)	\$ (25,771)



# Long-Term Expense & Fund Balance Projection

<i>Expenditures By Fiscal Year Period</i> (County Fiscal Year is June 1 - July 30)		<i>Proposed Budget For FY2022</i>	<i>Planned For FY2023</i>	<i>Planned For FY2024</i>	<i>Planned For FY2025</i>	<i>Planned For FY2026</i>
1	County Admin Fee (for Collecting and Dispersing SCBD Taxes)	\$ (2,000)	(2,000)	(2,000)	(2,000)	(2,000)
2	Copying and Postal Costs for Annual County-Required Notice	\$ (440)	(440)	(440)	(440)	(440)
3	Repair Revetements at Both Ends of River Dr. -- at Sands Ave and at Tolly Point	\$ -				
4	River Drive Vegetation Maintenance (kill phragmites and plug stabilizing species)	\$ (1,650)	(1,650)	(1,650)	(1,650)	(1,650)
5	Bay Dr. Crest-of-Slope Trimmings, Periodic (helps keep residents' mowers off slope)	\$ -	-	-	-	-
6	Bay Dr. Slope: Remove Harmful Invasives (e.g. Rosera Rugosa), Herbicides as needed	\$ (14,960)	(14,960)	(14,960)	(14,960)	(14,960)
7	Bay Dr. Slope: Seeding and/or Re-Planting w/Lespedeza, Panicum, Watering if needed	\$ (2,640)	(2,640)	(2,640)	(2,640)	(2,640)
8	Technical Assistance for Securing Additional Sand and County Grading Permit(s)	\$ (10,000)	(10,000)			
9	Sand for Bay Drive Beach Nourishment/Replenishment (So. of Wainwright)	\$ (195,000)				
10	Permitting to Receive Sand for River Drive Beach Replenishment	\$ -				
11	Sand for the Balance of River Drive--from 50 River Dr. to Tolley Point	\$ (97,500)				
12	Repair & Arrest Hillside Erosion at 73 Bay Dr. & Repair Old Bulkhead at Mayo & Bay	\$ (39,000)		40		
13	Regrade & Stabilize 260-Foot Section of Slope, 57-to-63 Bay Dr. (new project in FY22)	\$ (38,400)				
14	Repair/Replace The Short Section of Bulkhead on the South-Side of Ramp at Marina	\$ (7,500)				
15	Replace Main Bulkhead at Marina \$149K (in FY20 dollars) not needed for 8-10 years	\$ -				(178,036)
16	Construction to Mitigate Periodic Beach Gully-Building at 2 Herndon Ave. (pool beach)	\$ (3,000)				
17	Power wash and Re-Seal Wooden Stairs at road ends along Bay Drive (every 3 years)	\$ (3,500)			(3,500)	
18	Sea Level Rise Vulnerability Assessment (currently in-house, no consultant until FY23)		(10,000)			
19	Miscellaneous Allowance, Calculated 3% of Above (3% of non-debt & non-sand items)	\$ (3,496)	(2,085)	(1,083)	(1,260)	(9,986)
20	Debt Service on 2008 DNR Loan for Mayo-to-Tolley Pt. Work (20-Yr, Interest Free)	\$ (25,771)	(25,771)	(25,771)	(25,771)	(25,771)
<b>Projected Expenditures</b>		\$ (444,857)	\$ (69,546)	\$ (48,504)	\$ (52,221)	\$ (235,483)
Planned Contribution to (draw from) SECD Fund Balance		\$ (360,438)	25,000	60,000	72,000	(92,000)
Fund Balance at End of Fiscal Year		\$ 135,117	160,117	220,117	292,117	200,117
<b>SECD Taxes To Be Raised in FY22 in order to achieve above</b>		\$ <b>84,419</b>	94,546	108,504	124,221	143,483
<b>Total Assessable Tax Base (000)</b>		\$ <b>4,690,000</b>	4,690,000	4,690,000	4,690,000	4,690,000
<b>FY21 SECD Tax Rate expressed as \$/100 of Assessed Property Value</b>		\$ <b>0.0180</b>	\$ 0.0202	\$ 0.0231	\$ 0.0265	\$ 0.0306

# Long-Term Rate Projection





FY 2022 Shore Erosion Control District Budget Request			
A.	District Name:	Bay Ridge 900306/406/506	
B.	Community Assoc. Name:	Bay Ridge Civic Association	
C.	Mailing Address:	80 East Lake Drive, Annapolis, MD 21403	
D.	President of Community Assoc.:	Ryan Stangler	
	Telephone #:	410-268-6868, 410-375-5650	
	Email Address:	rstangle@insuranceforce.net	
	Budget Contact Person (Treasurer)	Rich Mount	
	Telephone #:	410-349-6205	
	Email Address:	richmount.83@gmail.com	
BUDGET REQUESTED FOR FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022			
FY2022 BUDGET			Amount \$
E.	Special Purpose & Item	DNR Loan (If Applicable)	25,771
		Copying and Postal Costs	440
		Other	416,646
		Escrow of SECD Funds Held for Future Use	135,117
	F.	Budget Subtotal	577,974
	G.	Administrative Fee (See Instructions)	2,000
	H.	BUDGET TOTAL (Total Items F + G)	579,974
REVENUES			
I.	Estimated Funds Available FY22	\$ 495,555	
J.	Community Held Funds as of 06/30/2020	NA, per County	
K.	Other Revenue	NA, per County	
	L.	Est Funds Available Subtotal	495,555
	M.	Tax Revenues Needed for FY22	84,419
	N.	REVENUE TOTAL (Total Items L + M)	579,974
TAX RATE CALCULATION			
	O.	Tax Revenues Needed for FY22 (Item M)	84,419
	P.	# of Lots/Accounts OR	
		Tax Assessment 469000000	4,690,000
	Q.	REQUESTED TAX RATE n O / Item P)	0.0180
CERTIFICATION OF ASSOCIATION REPRESENTATIVES			
I hereby certify that the budget request above has been approved pursuant to the bylaws of this association; that the budget has been presented to the property owners for their comments; and that the funds requested are for the purposes authorized in the laws governing our special taxing district.			
NAME	Ryan Stangler	NAME	Rich Mount
TITLE	President	TITLE	Treasurer
DATE	1/26/2021	DATE	1/26/2021
SIGNATURE		SIGNATURE	
<input type="checkbox"/> Supporting Documentation of Officers/Representatives attached (please check).			

# BUDGET REQUESTED FOR FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022

## FY2022 BUDGET

Amount \$

E.	Special Purpose & Item	DNR Loan	(If Applicable)	25,771
		Copying and Postal Costs		440
		Other		416,646
		Escrow of SECD Funds Held for Future Use		135,117
	F.	Budget Subtotal		577,974
	G.	Administrative Fee	(See Instructions)	2,000
	H.	<b>BUDGET TOTAL</b>	<b>(Total Items F + G)</b>	579,974

## REVENUES

I.	Estimated Funds Available FY22	\$	495,555
J.	Community Held Funds as of 06/30/2020	NA, per County	
K.	Other Revenue	NA, per County	
	L.	Est Funds Available Subtotal	495,555
	M.	Tax Revenues Needed for FY22	84,419
	N.	<b>REVENUE TOTAL</b>	<b>(Total Items L + M)</b> 579,974

## TAX RATE CALCULATION

O.	Tax Revenues Needed for FY22	(Item M)	84,419
P.	# of Lots/Accounts	OR	
	Tax Assessment	469000000	4,690,000
Q.	<b>REQUESTED TAX RATE</b>	<b>n O / Item P)</b>	0.0180

# BRCA Erosion Committee

Bill Davidson, Chair

Ken Balenske, PE

Dave Openshaw, PE

Grace Schneider, Watershed Steward

Bill Thomas, Commons Committee Chair

Ron Peremel, Watershed Steward



# Questions / Survey Results / Discussion