

MINUTES OF THE BRPA BOARD – APRIL 12, 2022



In accordance with the bylaws, a meeting of the BRPA Board of Directors was held on Tuesday, April 12, 2022 at the pool clubhouse.

BOARD DIRECTORS IN ATTENDANCE: Norm Farley, Cheryl Lytle, Jay Green, Ed Ervin, Cameron Arterton, Bill Davidson, Bill Thomas, Tracy Patton and Ed Coleman. Also in attendance was Caroline Nellius from Ace Aquatics.

A quorum being present, the meeting was called to order by Jay Green, BRPA President at 7:35 pm.

The Board approved the minutes of the March 8, 2022 board meeting.

Jay Green led a discussion of the pool rules along with Caroline Nellius to ensure we and Ace Aquatics were in agreement with the focus items, including balls in the pool and children going in or out of the pool area through the rear fence. We reviewed the rules and guidelines previously distributed by Cheryl Lytle.

Caroline will be given a list of the board members and the
Caroline reported that Hannah Boring will be our pool manager. She was previously at the Admiral Heights pool.

Jay will let the board know the date of the in-service class for the lifeguards so we can meet the guards. We will also post photos and names of the lifeguards at the gate.

Jeremy Hicks from Ace Aquatics joined the meeting.

Cheryl Lytle agreed to post the Pool News on the bulletin board by the front gate.

Jay emphasized to Jeremy and Caroline:

1. the importance of cleanliness with the #1 cleanliness priority being keeping the bathrooms and deck clean.
2. the expectation that with four guards on duty, one will always be at the check-in desk and will ensure the first and last names of members and guests are identified.

Ed Ervin asked that the rules about hanging on the lane line markers be clarified. The expectation is that swimmers are not to hang on the lines but should swim under the lane lines when transiting between the diving area of the pool and the main swimming section.

Following discussion, we agreed to it was not necessary to revisit members providing informal swimming lessons in the pool. Bill asked that we be sure to inform our insurance provider of the swim lesson activity.

Caroline/Jeremy noted that Ace won't install the diving boards until Jay gives them the go-ahead.

Caroline noted that the Ace Aquatic plan calls for the manager to manage, not sit in a stand. Will focus on check-in and cleanliness and the change in zone coverage to ensure there are two guards in the chairs at all times.

Caroline and Jeremy left the meeting.

Finance:

Bill Thomas reviewed the year to date financial results which he had distributed earlier. He noted that MemberSplash is a big benefit and has accelerated member registration, which is already at 50% of plan. This, in turn, has improved cash flow which is ahead of plan, as well. We have shifted \$12,000 into the capital planning account.

Bill reported that we have still not heard back from the IRS on our 2020 return. Our tax advisor recommends that we wait another month before filing our 2021 extension request.

Jay reported that Salley Wood has agreed to coordinate the Snack Shack. She will interview applicants. Cheryl recommended that whoever runs the Snack Shack should participate in clean-up day and meet the board.

Maintenance:

Jay reported that the bathroom painting has been completed. There is a question whether the right accent paint was used. Plumbing is to be completed within the current week. Tracy is working on the mirrors.

Bill Davidson will test the effectiveness of a steam cleaner on the floor when the weather turns warm. We also may have Blue Heron do a soft wash before opening.

Regarding the fence, we are just waiting for the work to be done. Contracts are in place. We expect the work to be completed before opening.

Blue Heron has been contracted to wash the exterior and the roof.

A contract has been signed to have the pergola ripped top removed and replaced and to clean and stain the pergola.

The pool cover has a rip. Jeremy (Ace Aquatics) will order a repair kit.

Social:

We agreed to have an Opening Weekend Party on Sunday, May 29, featuring a food truck and band. It will be open to the community (both Bay Ridge and Annapolis Cove).

Wine Cellars is looking come back this year for a couple of nights of wine tasting. Current target for the first evening is June 17. There were questions and discussion about whether these are fund raisers and who gets the benefit if they are (BRCA and/or BRPA). Clarification needed.

Jay spoke with Dean D'Camera about organizing a pig roast as a fund raiser and reported that Dean was positive on the idea. Tracy will talk to Dean about possible dates of September 4, July 23 or July 9.

Food trucks have been scheduled for almost every Saturday evening.

Key Dates:

April 24, Marlin Swim Shop – Erin Jaeger coordinating

April 30, Clean up – Ed Coleman has the lead

Opening Day – Saturday May 28

New Business:

Norm Farley asked if we have ever looked at a pool blanket for heat retention. Following discussion of potential benefits, costs and how it might work, Norm agreed to research the topic and report back to the board.

There being no further business, the meeting was adjourned at approximately 9:30.

Ed Coleman
Secretary