

MINUTES OF THE BRPA BOARD – NOVEMBER 8, 2022



In accordance with the bylaws, a meeting of the BRPA Board of Directors and General Meeting of the membership was held on Tuesday, November 8, 2022 at the pool clubhouse.

BOARD DIRECTORS IN ATTENDANCE: Jay Green, Cameron Arterton, Norm Farley, Cheryl Lytle, Ed Ervin, Bill Davidson, Bill Thomas and Ed Coleman. Also in attendance were Jerry Ricciotti and Stuart Jones.

A quorum being present, the meeting was called to order by Jay Green at 7:30.

The Board approved the minutes of the October 11, 2022 board meeting.

Bill Thomas reviewed the current financial statements. He noted that we need to file a 1024 request to become a 501(c)(7). We are hiring an attorney to do this. Our accountant recommends we file a Form 990 as we do have investment returns. Work continues on the 2020 and 2021 tax returns.

Bill Thomas reviewed initial thoughts on the 2023 budget, noting that it includes \$10,000 for the bathrooms, \$5,000 for fencing, \$11,000 for trees and shrubs and \$33,000 for the roof. Bill Davidson suggested we look at membership rates and noted that the membership assumptions in this preliminary budget are conservative.

Ed Ervin presented the candidates for election to the Board: Stuart Jones, Jerry Ricciotti, Salley Wood, Cheryl Lytle and Ed Coleman. Their nominations were moved, seconded and approved. Following discussion, Norm Farley moved that Cameron Arterton be elected President, Ed Ervin Vice President, Stuart Jones Treasurer and Ed Coleman Secretary. The motion was seconded and approved.

Cameron Arterton took over as chair of the meeting and thanked Bill Thomas, Bill Davidson and Tracy Patton for their service as Directors, and Jay Green for his service as President.

Bill Thomas reported that the security cameras have been replaced. He will provide a link to the app.

We agreed to add a note in the pool membership agreement and pool rules stating that security cameras are in place. Jeff Hooper has agreed to help address any technical issues that come up with the cameras. Bill Davidson suggested BRPA look at the BRCA draft policy for security cameras to see if it would be appropriate for the pool camera usage. Cameron agreed to do so. Cameron, Bill Davidson and Jay will look to develop a set of principles for camera usage to present to the Board.

Jay reported that we have had two roofers inspect the roof with another coming later this week. The two roofers that have completed inspection agree that we have reached the end of the useful life of the roof. We anticipate replacing the roof will cost approximately \$25,000.

Jay, Bill Thomas, Ed Ervin and Jerry will work on developing a scope of work for the facility windows and request bids.

Regarding the dive stands, Ace Aquatics had no recommendation at this time. It was noted the County signed off on the stands last year. Stuart will see if insurance companies have a point of view on inspecting diving boards/stands and if they could direct us to a person or company that has expertise in steel dive stand inspections. Jay will ask Ace Aquatics for an estimate of cost to replace.

Regarding the operations contract, Ace Aquatics has given us two quotes; \$102,000 for four guards; \$97,000 for three guards. We expect to make a decision on the contract at the December meeting.

We continued discussion on different approaches to cleaning the bathroom floors. Bill agreed to proceed with steam cleaning the bathroom floors in May but only if other improvements to the floors have not been undertaken by the Board by then.

Cheryl noted that CBF is planning a meeting at the pool house on November 17. The Turkey Trot is scheduled for November 24 at 9am.

There being no further business, the meeting was adjourned at 9:30 pm.

Ed Coleman
Secretary