

MINUTES OF THE BRPA BOARD – January 10, 2023

In accordance with the bylaws, a meeting of the BRPA Board of Directors and General Meeting of the membership was held on Tuesday January 10, 2023 at the pool clubhouse.



BOARD DIRECTORS IN ATTENDANCE: Cameron Arterton, Jay Green, Norm Farley, Cheryl Lytle, Ed Ervin, and Stuart Jones. A quorum being present, the meeting was called to order by Cameron Arterton at 7:35 pm.

The Board approved the minutes of the December 13, 2022 board meeting.

Stuart Jones reviewed the current financial statements. After a brief discussion, the Board approved the financials as presented. Stuart then updated the Board on the continuing issue with the IRS and recent progress to bring this issue to a successful resolution. He also noted that we are not the only 501 C7 corporation with this same problem.

A discussion was held regarding deck furniture and umbrella requirements for this year. A review of our existing inventory will be conducted and then evaluated along with the approved funding in this year's budget.

Jay Green led a discussion of upcoming capital projects.

- HVAC system: after discussion, the Board agreed that it was time to replace the existing (original) system with a new system. Jay will develop system specifications and get at least 2 quotes. He will present the results to the Board for approval for replacement this coming Spring.
- Lower level Window replacement: Last fall, quotes were solicited to replace all windows in the lower level of the pool clubhouse. A recommendation was made to the Board to accept the proposal submitted by Renewal by Anderson. No action was taken at that time. Following discussion, the Board approved proceeding with the recommendation made and proceeding with execution of the project this year provided that it is in accordance with this year's budget.
- Bathroom floors. A discussion was held regarding the condition and potential renovation of the floors. The Board approved attempting another professional cleaning in the Spring and then reevaluating their condition. Hopefully, the post-cleaning floor condition will be deemed acceptable for use during this year's operation and no further action will be required.

Cameron presented a request made by BRCA's Erosion Control Committee to proceed with seeking a Chesapeake Bay Trust Grant for erosion control at the end of the Boardwalk and 2 Herndon beach. Any costs for this project will be split 50/50 with BRCA. In order to proceed with Grant preparation, a project design must be completed. After much discussion, the Board approved expending \$2,250 to move this project forward with the anticipation that these funds would be reimbursed from any Grant funds received.

Any discussion of upcoming events was postponed to the February Board meeting .

There being no further business, the meeting was adjourned at 8:55 pm.