



Lifeguard Reservation Form

CONDITIONS OF FUNCTION

1. The **Host** is responsible for following the Group Use Policy (found below).
2. The **Host** must submit signed *Lifeguard Reservation Form* to Ace Aquatics **7 days** prior to the function.
3. The lifeguard to guest ratio is determined by Ace Aquatics.
4. Ace Aquatics will invoice the community/facility for actual hours used for function after the function has proceeded. The community/facility is responsible for collecting any fees due from Party Host.
5. Cancellation must be made 3 hours prior to the function. In the event cancellation does not occur 3 hours prior to the event, a \$50.00 fee will be invoiced.
6. The consumption of alcoholic beverages is not recommended. If alcohol is permitted at the event, the **Host** is responsible for maintaining a safe environment by limiting the amount consumed and handling any issues that arise.

GROUP USE POLICY

1. The **Host** should arrive 10 minutes prior to the event to discuss the *Group Use Policy* with the manager on duty.
2. The **Host** is given a copy of the pool rules. The **Host** must read the pool rules to the group prior to entering the water. This also applies to late arrivals.
3. The **Host** is responsible for presenting all non-swimmers to the manager for identification. The non-swimmers will not be allowed in the water unless they are accompanied in the water by a parent or guardian. Enforcement of this policy is the responsibility of the **Host**.
4. If the **Host** requests assistance in assessing an individual's swimming ability, the pool manager along with the **Host** will conduct a swimmer assessment. The **Host** will maintain a swimmer assessment log.
5. The **Host** is responsible for assigning a dedicated parent/guardian watcher who will sit pool side in a straight back chair to monitor the group while they are in the water. There shall be 1 parent/guardian watcher for each 15 children. This does not eliminate the need to comply with #3 of the Group Use Policy. A Non-swimmer must be accompanied in the water by a parent or guardian at all times.
6. The **Host** is responsible for cleaning up the area where the group consumed food and beverages.
7. The **Host** must ensure that their group leaves the pool area at the end of their event.

HOST'S SIGNATURE

I, The Host of the function outlined herein, agree to follow the Conditions of Function and Group Use Policy stated above:



Signature _____ Date _____

FUNCTION DETAILS

Location of Function _____

Function Host _____

Address _____ City _____ Zip Code _____

Phone # (Home) _____ (Work) _____

Date of Party _____ Time of Party from _____ to _____

of guests _____ # of guests who will swim _____

APPROVAL

Function was approved by _____ Phone # _____

FEE	Lifeguard Fee = (# of lifeguards) _____ x _____ \$35.00/hr x _____	(# of hours) =		
			Ace Aquatics Administrative Fee +	\$100.00
			Total Fee =	

***Note: The \$100 fee will not be charged for community events or events that take place during regular pool hours**